

Instructions for Poster Presenters

Updated on Aug 25, 2025

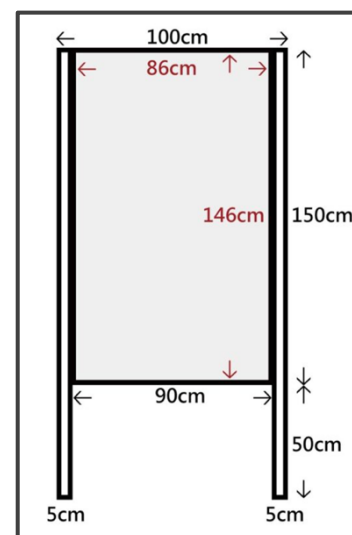
Important Information

- **The Main Poster Session** will be held on September 17 from 17:40 to 19:10 in the Multi-function Room (1st floor) of the NCKU International Conference Hall. **All poster presenters are required to stand by their posters and be available to present for at least 45 minutes during this session.**
- **The Poster Appeal Session** will be held on September 17 from 16:55 to 17:40 in Hall #2 (B1 floor) of the NCKU International Conference Hall. **Presenters are required to give a one-minute speech to briefly summarize their poster during this session. Presentation slides for one-minute speech (1-2 slides in PDF) must be submitted in advance by September 10.**
- Detailed instructions are provided below.

Preparing Your Poster

- Please prepare your poster in portrait format to fit the provided poster board (86 cm x 146 cm). A0 size (841mm x 1189mm) is recommended.
- All posters must be in English.
- Ensure the text is legible from 1 meter away, ideally with a minimum font size of 18 points.

Poster Board Size →



Poster Delivery and Set Up

- All presenters should bring their printed posters to the poster session room. Please note that on-site printing services will not be available.
- Poster should be set up on **8:00–11:00 on September 17**. Necessary equipment for setting up your poster will be provided on-site.
- Please remove your poster by **the final break on Thursday, September 18**. Any posters left on the boards after this time will be removed by staff and may not be reclaimable.

Presentation Guidelines for the One-minute Speech

- Presentations (1-2 pages) for one-minute speech should be prepared using a Microsoft PowerPoint in widescreen format (16:9) for optimal display on the monitors. The conference room is equipped with monitors in 16:9 ratio. Slides in 4:3 may appear with borders or be scaled.
- Please do NOT include animation or movie in your presentation slides.
- Convert your presentation slides into **PDF format** and upload to the following upload site (you need a Google account to upload your file) by **September 10**:

Link to the upload site: <https://forms.gle/oV4PLe4bFkhhbRtfb9>

- File name of your PDF should be "**poster ID_name.pdf**" (You can find your poster ID in the final program*).
- Speeches will be given in the order they appear in the final program*. Please wait on the side of the stage so you can switch places quickly.
- To display your presentation PDF, you must use the computer provided in the session room.
- **Your allotted time is one minute, and this must be strictly observed.**

* The final program will be uploaded to the conference website (<https://www.rish.kyoto-u.ac.jp/arn10/>) around September 1, 2025.

Additional Information

- We appreciate your cooperation in helping us deliver a smooth and engaging experience for all attendees. If you have questions, please contact us at arn10@mail2.adm.kyoto-u.ac.jp.