

Author Guideline for "Sustainable Humanosphere"

The Public Relations Committee of the Research Institute of Sustainable Humanosphere

1. Introduction

"Sustainable Humanosphere" is an annual journal published by the Research Institute of Sustainable Humanosphere (RISH), Kyoto University as to report research findings related to all disciplines in Sustainable Humanosphere Science.

2. Submitting qualification

Faculty member, student and research fellow affiliated with RISH, Kyoto University (hereinafter referred to as "RISH member") are welcome to submit an article.

3. Article type

We accept three types of article as follows

- ① **Review:** Manuscript that provide comprehensive and concise updates on the latest research progress in a research area relevant to Sustainable Humanosphere Science. We highly recommend the contributing authors to prepare the text is in an easy-to-understand manner. Despite no restrictions on the length of manuscripts, authors are kindly advised to make the text concise and comprehensive. A Review article should comprise title, author list, affiliation, abstract, main text and literature. Figures and tables, if any, should be provided with caption.
- ② **Research Paper:** Original findings in any research fields of Sustainable Humanosphere Science is welcomed. No restrictions on the length of manuscripts is applied, authors are, however, advised to make make the text concise and comprehensive. A Research Paper should comprise title, author list, affiliation, abstract, main text (the structure should be as follows: Introduction, Materials and Methods, Results, Discussion, Acknowledgments, Reference, and figures/tables). Figures and tables, if any, should be provided with caption.
- ③ **Commentary/Note:** A Commentary/Note article is not necessarily an unpublished original research, but should contain contents relevant to any research fields in Sustainable Humanosphere Science. Contributing authors to Commentary/Note can summarize numerous published papers, present new findings and opinions, and provide research outlook. Neither restrictions on the length of manuscripts nor

specific format is applied.

4. Format

"Sustainable Humanosphere" is a booklet in A4 size. Authors are recommended to prepare the article using MS-Word, and format the article following the editorial guideline provided by the Committee. Please contact the Committee to request the standard format file. Reprint is in black-and-white, while publication of colored work is on authors' expense. When publishing it on RISH website, it can be posted in color illustrations at no additional charge.

5. Submission, review and editorial decision

Authors are advised to submit the article in the format of MS-word to the committee using email via the email address as follows koho@rish.kyoto-u.ac.jp. In case submission by MS-Word is not possible, we also accept the article in PDF. Please be sure to contact the Committee before submission if an electronic submission is unlikely; however, authors are kindly noted that a manuscript submitted in a format other than in electronic will NOT be returned to the author. When submitting an article, authors have responsibility to specify clearly the desirable article type (e.g., Review, Research Paper or Commentary/Note).

Upon submission, all of the authors must sign and attach the pledge/consent form (as shown as appendix) designated by the Committee. Also, if you are using copies of published materials, or if you are using a graphic or reporting information that will reveal the identity of an individual, please attach a copy of written agreement.

The committee will select and assign appropriate reviewers for the article submitted as Research Paper or Commentary/Note and inform authors the editorial decision (Accept, Reject or Revise) after a proper review process. The committee will request authors to revise the manuscript if the editorial decision is Revise.

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